



**CHRISTIE MIREE USA NATIONAL ALUMNI ASSOCIATION
OUTSTANDING EMPLOYEE SERVICE AWARDS
GUIDELINES AND NOMINATION FORM**

The University of South Alabama National Alumni Association wishes to acknowledge alumna and USA Trustee Christie Miree for her endowment of the Outstanding Employee Awards Program. These awards recognize the excellent service provided to students, alumni, and other constituencies by the employees of the University of South Alabama. To accomplish this goal, the Association recognizes selected University employees annually for their outstanding service and dedication.

PROCEDURES FOR IMPLEMENTATION

The Alumni Association recognizes nominees for the annual Christie Miree USA National Alumni Association Outstanding Employee Service Awards from the following divisions:

1. Academic Affairs, Dr. Andrea Kent, Provost & Sr. Vice President, Academic Affairs

College of Arts and Sciences
Mitchell College of Business
College of Allied Health Professions
College of Education and Professional Studies
College of Engineering
College of Nursing
School of Computing
Global USA
Enrollment Services
Graduate School
University Libraries
Office of Undergraduate Research
Innovation Learning Center
Honors Program
Center for Integrative Studies for Science, Engineering, Technology and Math
Center for Academic Service Learning and Civic Engagement
Institutional Research
Institutional Effectiveness
JagSuccess
Registrar

2. USA Health, Mr. Owen Bailey, CEO & Senior Associate Vice President for Medical Affairs

College of Medicine – clinical and non-clinical
Mitchell Cancer Institute
Student Health Center
USA Medical Center
USA Children's and Women's Hospital
Physicians Group Clinics

3. Central Administration, Ms. Polly Stokley, Interim Vice President for Finance & Administration

USA Attorney's Office

Executive Management

Finance & Administration, including the following offices:

- Business Office and General Accounting
- Facilities Management
- Human Resources
- Internal Audit
- Risk Management
- Systems
- Student Financial Services
- Tax Accounting
- Computer Services Center

Governmental Relations

President's Office

Special Events

4. Student, Alumni and External Relations, Mrs. Margaret Sullivan, Vice President for Development & Alumni Relations

Athletics

Development & Alumni Relations

Marketing and Communications

Mitchell Center

Student Affairs, including the following offices:

- Campus Recreation
- Counseling and Testing
- Educational Talent Search
- Multicultural Student Affairs
- Police Department
- Student Disability Services
- Student Center
- Student Conduct
- Upward Bound
- Veteran's Affairs
- Title IX

****NOMINATION FORMS WILL BE SUBMITTED TO THE OFFICE OF ALUMNI RELATIONS, MACQUEEN ALUMNI CENTER, 100 ALUMNI DR, MOBILE AL 36688 FOR VERIFICATION. ONCE VERIFICATION HAS BEEN COMPLETED NOMINEES WILL BE FORWARDED TO THEIR RESPECTIVE DIVISION.**

1. Each division head selects three representatives to form a division selection committee. One nominee may be selected from each the following categories, if applicable:

| | |
|--------|-----------------|
| 610100 | Administrative* |
| 610300 | Professional |
| 610700 | Technical |
| 610400 | Clerical |
| 610500 | Crafts/Trades |
| 610600 | Service |

Each category need not be represented if no employee is nominated.

*This category excludes the following job titles: President, Assistant to the President, Vice President, Associate/Assistant Vice President, Attorney, Chief Executive Officer, Assistant/Associate Administrator and Controller.

Nominations are due to the Office of Alumni Relations by October 14, 2022 AT 4:00 P.M.

Alumni Relations will forward nominations to each division selection committee. The division selection committee may select one nominee from each of the six categories to forward to the Office of Alumni Relations. **These nominees will comprise the USA Team.**

The nominees will be reviewed by the USA National Alumni Association USA Outstanding Employee Service Awards Advisory Committee and one winner will be selected from each of the six categories listed above to receive the Christie Miree USA National Alumni Association Outstanding Employee Service Award.

Nominations may be made by any regular, permanent, full-time or part-time (FTE of .50 or greater) campus/hospital/cancer center employee.

A standard nomination form will be used by all divisions.

Winners of the Christie Miree USA National Alumni Association Outstanding Employee Service Award will receive a plaque and a cash stipend.

GUIDELINES FOR NOMINATION:

Nominees must be regular, permanent, full-time or part-time (FTE of .50 or greater), University/Hospital employees who have completed at least one year of continuous service and have satisfactory current performance evaluations. Temporary employees, graduate students, and faculty are ineligible. Nominations may be made by any regular permanent University employee. A standard nomination form must be used. Dates of hire and performance evaluations will be confirmed by Human Resources.

1. Nominees should display outstanding service based on one or more of the following criteria:
 - a. performs beyond the call of duty to improve service, quality, and the image of the University, division or department
 - b. exemplifies professionalism and dedication to excellent service and works as a team player
 - c. makes significant contributions to the University, division, or department by developing better ways to execute the job by saving time, space, or money

**CHRISTIE MIREE USA NATIONAL ALUMNI ASSOCIATION
OUTSTANDING EMPLOYEE SERVICE AWARDS NOMINATION FORM
NOMINATION DEADLINE: August 13, 2021**

Previous recipients are not eligible for re-nomination. However, previous nominees who were not selected may be re-nominated.

2002 Recipients

| | | | |
|--------------------|----------------------|------------------|----------------------|
| 100 Administrative | Ms. Carolyn Parham | 300 Professional | Ms. Sally Cobb |
| 700 Technical | Ms. Sharon Davis | 400 Clerical | Ms. Vanessa Brown |
| 500 Crafts/Trade | Mr. Charles Lindauer | 600 Service | Ms. Sirlesha Douglas |

2003 Recipients

| | | | |
|--------------------|------------------|------------------|------------------------|
| 100 Administrative | Ms. Kay Cherry | 300 Professional | Ms. Brenda Hinson |
| 700 Technical | Mr. David Summer | 400 Clerical | Ms. Barbara Shirvanian |
| 500 Crafts/Trade | Mr. Mallard Guy | 600 Service | Ms. Jeanette Harper |

2004 Recipients

| | | | |
|--------------------|--------------------|------------------|--------------------|
| 100 Administrative | Ms. Paula Duke | 300 Professional | Ms. Gina Massey |
| 700 Technical | Mr. Sheila Husby | 400 Clerical | Ms. Betty Pledger |
| 500 Crafts/Trade | Mr. Ronald Collins | 600 Service | Ms. Carrie Jackson |

2005 Recipients

| | | | |
|--------------------|---------------------|------------------|----------------------|
| 100 Administrative | Ms. Mimi Summersell | 300 Professional | Ms. Sandy Toenes |
| 700 Technical | Mr. Charlie McCants | 400 Clerical | Ms. Sharon McDougald |
| 500 Crafts/Trade | Mr. William Clark | 600 Service | Ms. Ceola Paige |

2006 Recipients

| | | | |
|--------------------|----------------------|------------------|-------------------|
| 100 Administrative | Dr. Phillip Theodore | 300 Professional | Ms. Kara Levens |
| 700 Technical | Ms. Tonya Williams | 400 Clerical | Ms. Marsha Butler |
| 500 Crafts/Trade | Mr. Ronald Jowers | 600 Service | Ms. Mamie Glover |

2007 Recipients

| | | | |
|--------------------|---------------------|------------------|----------------------|
| 100 Administrative | Ms. Ginny Turner | 300 Professional | Ms. Jackie Hopkins |
| 700 Technical | Ms. Denise Jowers | 400 Clerical | Ms. Karen Burns |
| 500 Crafts/Trade | Mr. Hardy McCracken | 600 Service | Ms. Jacqueline Brown |

2008 Recipients

| | | | |
|--------------------|----------------------|------------------|------------------|
| 100 Administrative | Mr. Victor Cohen | 300 Professional | Ms. Donna Pigg |
| 700 Technical | Ms. Cathleen Sanford | 400 Clerical | Ms. Judy Sadler |
| 500 Crafts/Trade | Mr. Charles Mitchell | 600 Service | Ms. Mattie Brown |

2009 Recipients

| | | | |
|--------------------|----------------------|------------------|--------------------|
| 100 Administrative | Ms. Jennifer Ekman | 300 Professional | Ms. Karen Goodwin |
| 700 Technical | Mr. Loyd Stacey Holt | 400 Clerical | Ms. Michelle Cagle |
| 500 Crafts/Trade | Mr. Timothy Morris | 600 Service | Ms. Annie Jones |

2010 Recipients

| | | | |
|--------------------|------------------|------------------|-------------------|
| 100 Administrative | Mr. Gary Carley | 300 Professional | Ms. Joanna Bowen |
| 700 Technical | Ms. Judy Miller | 400 Clerical | Ms. Sue Reinhardt |
| 500 Crafts/Trade | Mr. Wayne Lagman | 600 Service | Ms. Ruby Adams |

2011 Recipients

| | | | |
|--------------------|--------------------|------------------|--------------------|
| 100 Administrative | Ms. Vera Rogers | 300 Professional | Ms. Cassie Woodall |
| 700 Technical | Mr. Charles Hinton | 400 Clerical | Ms. Cheryl Tartt |
| 500 Crafts/Trade | Mr. David Wittner | 600 Service | Ms. Bobbie Snow |

2012 Recipients

| | | | |
|--------------------|---------------------|------------------|------------------------|
| 100 Administrative | Ms. Bridget Moore | 300 Professional | Ms. Stephanie McDaniel |
| 700 Technical | Mr. Kendrick Wright | 400 Clerical | Ms. Courtney Coleman |
| 500 Crafts/Trade | Mr. Roger Croley | 600 Service | Ms. Cynthia Bumpers |

2013 Recipients

| | | | |
|--------------------|--------------------|------------------|----------------------|
| 100 Administrative | Ms. Susan Sansing | 300 Professional | Ms. Angela Morehead |
| 700 Technical | Mr. Philip Fishel | 400 Clerical | Ms. Kathy Vrachalus |
| 500 Crafts/Trades | Mr. Rusty Bartlett | 600 Service | Ms. Bernice Robinson |

2014 Recipients

| | | | |
|--------------------|--------------------------|------------------|--------------------|
| 100 Administrative | Ms. Angela Duffy | 300 Professional | Ms. Anna Gillman |
| 700 Technical | Mr. Timothy Dexter | 400 Clerical | Ms. Theresa Clark |
| 500 Crafts/Trades | Mr. Deward Phillips, Jr. | 600 Service | Ms. Patricia Young |

2015 Recipients

| | | | |
|--------------------|---------------------|------------------|-----------------------|
| 100 Administrative | Ms. Denise Anderson | 300 Professional | Ms. Emily Hughes |
| 700 Technical | Mr. John Leach | 400 Clerical | Ms. Dorothy Dickinson |
| 500 Crafts/Trades | Mr. Mike Turner | 600 Service | Mr. Thaddeus Wheaten |

2016 Recipients

| | | | |
|--------------------|----------------------|------------------|-----------------------|
| 100 Administrative | Ms. Betty B. Bullock | 300 Professional | Ms. Laura M. Anderson |
| 700 Technical | Ms. Rosie C. Nard | 400 Clerical | Ms. Letitia M. Myers |
| 500 Crafts/Trades | Mr. Terry N. Silva | 600 Service | Ms. Debra A. Koffron |

2017 Recipients

| | | | |
|--------------------|-------------------|------------------|---------------------|
| 100 Administrative | Mr. Jeff Davidson | 300 Professional | Ms. Charlene Jordan |
| 700 Technical | Mr. Rodger Smith | 400 Clerical | Ms. Kathy Hurst |
| 500 Crafts/Trades | Mr. Daniel Reed | 600 Service | Mr. Kerry Williams |

2018 Recipients

| | | | |
|--------------------|-----------------------|------------------|-------------------------|
| 100 Administrative | Ms. Sheila Washington | 300 Professional | Mr. James Palomo-Saylor |
| 700 Technical | Mr. Vaughan Tomko | 400 Clerical | Ms. Ellen Guy |
| 500 Crafts/Trade | Mr. David Ponder | 600 Service | Mr. Ricky Jones |

2019 Recipients

| | | | |
|--------------------|----------------------|------------------|----------------------|
| 100 Administrative | Mrs. Diane Baldwin | 300 Professional | Dr. Sheila Ross |
| 700 Technical | Ms. Jennifer Harris | 400 Clerical | Mrs. Paula Jefferson |
| 500 Crafts/Trades | Mr. Timothy Williams | 600 Service | Ms. Brenda Gordon |

2020 Recipients

| | | | |
|--------------------|------------------------|------------------|------------------------|
| 100 Administrative | Mrs. Belinda Bagget | 300 Professional | Mrs. Cathy McCurley |
| 700 Technical | Mrs. Darlene Henderson | 400 Clerical | Mrs. Bettina Kelson |
| 500 Crafts/Trades | Mr. Milton Walker | 600 Service | Mr. Shedrick Mcpherson |

2021 Recipients

| | | | |
|--------------------|---------------------------|------------------|---------------------------|
| 100 Administrative | Ms. Brittney Carden | 300 Professional | Ms. Ashley Lawson |
| 700 Technical | Mr. David Jenkins | 400 Clerical | Ms. Bernadette Standifer |
| 500 Crafts/Trades | Not awarded – no nominees | 600 Service | Not awarded – no nominees |

**CHRISTIE MIREE USA NATIONAL ALUMNI ASSOCIATION
OUTSTANDING EMPLOYEE SERVICE AWARDS NOMINATION FORM
NOMINATION DEADLINE: October 14, 2022, 4:00 P.M.**

I wish to nominate the following employee for the USA National Alumni Association Outstanding Employee Service Award.

Name _____ J Number _____

Title _____

Department _____ Division _____

Campus Address _____ Telephone _____

Explain in detail, on a separate sheet, how your nominee is “Making a Difference” at the University of South Alabama based on one or more of the following criteria:

- a. Performs “beyond the call of duty” to improve service, quality, and the image of the University, division or department
- b. Exemplifies professionalism and dedication to excellent service and works as a team player.
- c. Makes outstanding contributions to the University division or department by developing a better way to execute the job by saving time, space or money.

Nominated by _____ Department _____

Campus Address _____

Telephone Number _____ E-mail _____

**Please return this completed form to:
Office of Alumni Relations, MacQueen Alumni Center 100 Alumni Dr, Mobile, AL 36688 or
alumni@southalabama.edu no later than October 14, 2022 AT 4:00 P.M.
If you have questions, please call the Office of Alumni Relations at 251-460-7084**